

		FOR OHF USE					

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**2004**  
**STATE OF ILLINOIS**  
**DEPARTMENT OF PUBLIC AID**  
**FINANCIAL AND STATISTICAL REPORT FOR**  
**LONG-TERM CARE FACILITIES**  
**(FISCAL YEAR 2004)**

IMPORTANT NOTICE  
 THIS AGENCY IS REQUESTING DISCLOSURE OF INFORMATION  
 THAT IS NECESSARY TO ACCOMPLISH THE STATUTORY  
 PURPOSE AS OUTLINED IN 210 ILCS 45/3-208. DISCLOSURE  
 OF THIS INFORMATION IS MANDATORY. FAILURE TO PROVIDE  
 ANY INFORMATION ON OR BEFORE THE DUE DATE WILL  
 RESULT IN CESSATION OF PROGRAM PAYMENTS. THIS FORM  
 HAS BEEN APPROVED BY THE FORMS MANAGEMENT CENTER.

<b>I. IDPH Facility ID Number:</b> <u>0033712</u>		<b>II. CERTIFICATION BY AUTHORIZED FACILITY OFFICER</b>	
<b>Facility Name:</b> <u>Oakwood Estate</u>		I have examined the contents of the accompanying report to the State of Illinois, for the period from <u>07/01/2003</u> to <u>06/30/2004</u> and certify to the best of my knowledge and belief that the said content: are true, accurate and complete statements in accordance with applicable instructions. Declaration of preparer (other than provider, is based on all information of which preparer has any knowledge	
<b>Address:</b> <u>2213 Veterans Road</u> <u>Morton</u> <u>61550</u> Number City Zip Code		Intentional misrepresentation or falsification of any informatior in this cost report may be punishable by fine and/or imprisonment	
<b>County:</b> <u>Tazewell</u>			
<b>Telephone Number:</b> <u>(309) 266-9781</u> <b>Fax #</b> <u>(309) 266-9468</u>			
<b>IDPA ID Number:</b> <u>23-7033585-003</u>			
<b>Date of Initial License for Current Owners:</b> <u>08/08/1988</u>			
<b>Type of Ownership:</b>			
<input checked="" type="checkbox"/> VOLUNTARY, NON-PROFIT			
<input checked="" type="checkbox"/> Charitable Corp.			
<input type="checkbox"/> Trust			
<b>IRS Exemption Code</b> <u>501(c)(3)</u>			
<input type="checkbox"/> PROPRIETARY			
<input type="checkbox"/> Individual			
<input type="checkbox"/> Partnership			
<input type="checkbox"/> Corporation			
<input type="checkbox"/> "Sub-S" Corp.			
<input type="checkbox"/> Limited Liability Co.			
<input type="checkbox"/> Trust			
<input type="checkbox"/> Other			
<b>In the event there are further questions about this report, please contact:</b> <b>Name:</b> <u>Matthew D. Steffen</u> <b>Telephone Number:</b> <u>(309) 266-9781</u>		<b>Officer or Administrator of Provider</b> (Signed) _____ (Date) _____ (Type or Print Name) <u>Helen Schuon</u> (Title) <u>Administrator</u>	
		<b>Paid Preparer</b> (Signed) _____ (Date) _____ (Print Name and Title) _____ (Firm Name & Address) _____ (Telephone) <u>( )</u> Fax # <u>( )</u>	
		<b>MAIL TO: OFFICE OF HEALTH FINANCE</b> <b>ILLINOIS DEPARTMENT OF PUBLIC AID</b> 201 S. Grand Avenue East Springfield, IL 62763-0001 Phone # (217) 782-1630	

Facility Name & ID Number Oakwood Estate# 0033712 Report Period Beginning: 07/01/2003 Ending: 06/30/2004

## III. STATISTICAL DATA

A. Licensure/certification level(s) of care; enter number of beds/bed days,  
(must agree with license). Date of change in licensed beds \_\_\_\_\_

	1	2	3	4	
	Beds at Beginning of Report Period	Licensure Level of Care	Beds at End of Report Period	Licensed Bed Days During Report Period	
1		Skilled (SNF)			1
2		Skilled Pediatric (SNF/PED)			2
3		Intermediate (ICF)			3
4	<u>16</u>	Intermediate/DD	<u>16</u>	<u>5,856</u>	4
5		Sheltered Care (SC)			5
6		ICF/DD 16 or Less			6
7	<u>16</u>	TOTALS	<u>16</u>	<u>5,856</u>	7

## B. Census-For the entire report period.

	1	2	3	4	5	
	Level of Care	Patient Days by Level of Care and Primary Source of Payment				
		Public Aid Recipient	Private Pay	Other	Total	
8	SNF					8
9	SNF/PED					9
10	ICF					10
11	ICF/DD	<u>5,652</u>			<u>5,652</u>	11
12	SC					12
13	DD 16 OR LESS					13
14	TOTALS	<u>5,652</u>			<u>5,652</u>	14

C. Percent Occupancy. (Column 5, line 14 divided by total licensed  
bed days on line 7, column 4.) 96.52%

D. How many bed-hold days during this year were paid by Public Aid?

137 (Do not include bed-hold days in Section B.)

E. List all services provided by your facility for non-patients.

(E.g., day care, "meals on wheels", outpatient therapy)

None

F. Does the facility maintain a daily midnight census?

YesG. Do pages 3 & 4 include expenses for services or  
investments not directly related to patient care?YES ☐ NO ☒

H. Does the BALANCE SHEET (page 17) reflect any non-care assets?

YES ☐ NO ☒

I. On what date did you start providing long term care at this location?

Date started 08/15/1988

J. Was the facility purchased or leased after January 1, 1978?

YES ☐ Date \_\_\_\_\_ NO ☒

K. Was the facility certified for Medicare during the reporting year?

YES ☐ NO ☒ If YES, enter number  
of beds certified \_\_\_\_\_ and days of care provided \_\_\_\_\_

Medicare Intermediary \_\_\_\_\_

## IV. ACCOUNTING BASIS

ACCRUAL ☒ MODIFIED  
CASH\* ☐ CASH\* ☐Is your fiscal year identical to your tax year? YES ☒ NO ☐Tax Year: 06/30/2004 Fiscal Year: 06/30/2004

\* All facilities other than governmental must report on the accrual basis.

Facility Name & ID Number Oakwood Estate # 0033712 Report Period Beginning: 07/01/2003 Ending: 06/30/2004

**V. COST CENTER EXPENSES (throughout the report, please round to the nearest dollar)**

	Operating Expenses	Costs Per General Ledger				Reclass-ification 5	Reclassified Total 6	Adjust-ments 7	Adjusted Total 8	FOR OHF USE ONLY		
		Salary/Wage 1	Supplies 2	Other 3	Total 4					9	10	
<b>1</b>	<b>A. General Services</b>											
1	Dietary	39,609	1,946	1,329	42,884	(12)	42,872	0	42,872			1
2	Food Purchase		29,192		29,192		29,192	0	29,192			2
3	Housekeeping		1,617		1,617		1,617	0	1,617			3
4	Laundry		1,047		1,047		1,047	0	1,047			4
5	Heat and Other Utilities			16,525	16,525		16,525	0	16,525			5
6	Maintenance	14,316	1,601	3,118	19,035	(670)	18,365	(658)	17,707			6
7	Other (specify):*				0		0	0	0			7
8	<b>TOTAL General Services</b>	53,925	35,403	20,972	110,300	(682)	109,618	(658)	108,960			8
<b>9</b>	<b>B. Health Care and Programs</b>											
9	Medical Director				0		0	0	0			9
10	Nursing and Medical Records	21,159	5,581	732	27,472	(1,314)	26,158	0	26,158			10
10a	Therapy	211,834		1,574	213,408	(53)	213,355	0	213,355			10a
11	Activities		1,386		1,386	209	1,595	0	1,595			11
12	Social Services	41,249	194	2,788	44,231	(998)	43,233	0	43,233			12
13	Nurse Aide Training		68		68	2,410	2,478	0	2,478			13
14	Program Transportation		3,429		3,429	(3,429)	0	0	0			14
15	Other (specify):*		10		10		10	0	10			15
16	<b>TOTAL Health Care and Programs</b>	274,242	10,668	5,094	290,004	(3,175)	286,829	0	286,829			16
<b>17</b>	<b>C. General Administration</b>											
17	Administrative	14,275			14,275	(15)	14,260	0	14,260			17
18	Directors Fees				0		0	0	0			18
19	Professional Services			3,115	3,115		3,115	0	3,115			19
20	Dues, Fees, Subscriptions & Promotions			2,549	2,549		2,549	(124)	2,425			20
21	Clerical & General Office Expenses	29,231	2,964		32,195		32,195	0	32,195			21
22	Employee Benefits & Payroll Taxes			121,548	121,548		121,548	0	121,548			22
23	Inservice Training & Education			438	438		438	0	438			23
24	Travel and Seminar			317	317		317	(224)	93			24
25	Other Admin. Staff Transportation			230	230		230	0	230			25
26	Insurance-Prop.Liab.Malpractice			7,080	7,080		7,080	0	7,080			26
27	Other (specify):*			4,005	4,005	(4,006)	(1)	0	(1)			27
28	<b>TOTAL General Administration</b>	43,506	2,964	139,282	185,752	(4,021)	181,731	(348)	181,383			28
29	<b>TOTAL Operating Expense (sum of lines 8, 16 &amp; 28)</b>	371,673	49,035	165,348	586,056	(7,878)	578,178	(1,006)	577,172			29

\*Attach a schedule if more than one type of cost is included on this line, or if the total exceeds \$1000.

NOTE: Include a separate schedule detailing the reclassifications made in column 5. Be sure to include a detailed explanation of each reclassification.

Facility Name & ID Number **Oakwood Estate**

#0033712

Report Period Beginning:

07/01/2003

Ending:

06/30/2004

## V. COST CENTER EXPENSES (continued)

	Capital Expense	Cost Per General Ledger				Reclass- ification 5	Reclassified Total 6	Adjust- ments 7	Adjusted Total 8	FOR OHF USE ONLY		
		Salary/Wage 1	Supplies 2	Other 3	Total 4					9	10	
	<b>D. Ownership</b>											
30	Depreciation			21,286	21,286		21,286	0	21,286			30
31	Amortization of Pre-Op. & Org.				0		0	0	0			31
32	Interest				0		0	0	0			32
33	Real Estate Taxes				0		0	0	0			33
34	Rent-Facility & Grounds			2,520	2,520		2,520	0	2,520			34
35	Rent-Equipment & Vehicles				0		0	0	0			35
36	Other (specify):*				0		0	0	0			36
37	<b>TOTAL Ownership</b>			23,806	23,806	0	23,806	0	23,806			37
	<b>Ancillary Expense</b>											
	<b>E. Special Cost Centers</b>											
38	Medically Necessary Transportation				0	4,087	4,087	(4,087)	0			38
39	Ancillary Service Centers				0	3,791	3,791	0	3,791			39
40	Barber and Beauty Shops				0		0	0	0			40
41	Coffee and Gift Shops				0		0	0	0			41
42	Provider Participation Fee			34,164	34,164		34,164	0	34,164			42
43	Other (specify):*				0		0	0	0			43
44	<b>TOTAL Special Cost Centers</b>	0	0	34,164	34,164	7,878	42,042	(4,087)	37,955			44
45	<b>GRAND TOTAL COST</b> (sum of lines 29, 37 & 44)	371,673	49,035	223,318	644,026	0	644,026	(5,093)	638,933			45

\*Attach a schedule if more than one type of cost is included on this line, or if the total exceeds \$1000.

## VI. ADJUSTMENT DETAIL

A. The expenses indicated below are non-allowable and should be adjusted out of Schedule V, pages 3 or 4 via column 7.

In column 2 below, reference the line on which the particular cost was included. (See instructions.)

		1	2	3	
	NON-ALLOWABLE EXPENSES	Amount	Refer- ence	OHF USE ONLY	
1	Day Care	\$		\$	1
2	Other Care for Outpatients				2
3	Governmental Sponsored Special Programs				3
4	Non-Patient Meals				4
5	Telephone, TV & Radio in Resident Rooms				5
6	Rented Facility Space				6
7	Sale of Supplies to Non-Patients				7
8	Laundry for Non-Patients				8
9	Non-Straightline Depreciation				9
10	Interest and Other Investment Income				10
11	Discounts, Allowances, Rebates & Refunds				11
12	Non-Working Officer's or Owner's Salary				12
13	Sales Tax				13
14	Non-Care Related Interest				14
15	Non-Care Related Owner's Transactions				15
16	Personal Expenses (Including Transportation)				16
17	Non-Care Related Fees				17
18	Fines and Penalties				18
19	Entertainment				19
20	Contributions				20
21	Owner or Key-Man Insurance				21
22	Special Legal Fees & Legal Retainers				22
23	Malpractice Insurance for Individuals				23
24	Bad Debt				24
25	Fund Raising, Advertising and Promotional	(124)	20		25
26	Income Taxes and Illinois Personal				26
27	Property Replacement Tax				27
28	Nurse Aide Training for Non-Employees				28
29	Yellow Page Advertising				29
29	Other-Attach Schedule	(4,969)			29
30	SUBTOTAL (A): (Sum of lines 1-29)	\$ (5,093)		\$ 0	30

OHF USE ONLY							
48		49		50		51	
						52	

B. If there are expenses experienced by the facility which do not appear in the general ledger, they should be entered below.(See instructions.)

		1	2	
		Amount	Reference	
31	Non-Paid Workers-Attach Schedule*	\$		31
32	Donated Goods-Attach Schedule*			32
33	Amortization of Organization & Pre-Operating Expense			33
34	Adjustments for Related Organization Costs (Schedule VII)			34
35	Other- Attach Schedule			35
36	SUBTOTAL (B): (sum of lines 31-35)	\$ 0		36
	(sum of SUBTOTALS			
37	TOTAL ADJUSTMENTS (A) and (B) )	\$ (5,093)		37

\*These costs are only allowable if they are necessary to meet minimum licensing standards. Attach a schedule detailing the items included on these lines.

C. Are the following expenses included in Sections A to D of pages 3 and 4? If so, they should be reclassified into Section E. Please reference the line on which they appear before reclassification.

		1	2	3	4	
		Yes	No	Amount	Reference	
38	Medically Necessary Transport.			\$		38
39						39
40	Gift and Coffee Shops					40
41	Barber and Beauty Shops					41
42	Laboratory and Radiology					42
43	Prescription Drugs					43
44	Exceptional Care Program					44
45	Other-Attach Schedule					45
46	Other-Attach Schedule					46
47	TOTAL (C): (sum of lines 38-46)			\$		47

Oakwood EstateID# 0033712Report Period Beginning: 07/01/2003Ending: 06/30/2004

Sch. V Line

**NON-ALLOWABLE EXPENSES****Amount****Reference**

<b>1</b>	Offset day draining transportation income	\$ (4,087)	<b>38</b>	<b>1</b>
<b>2</b>	Offset day draining transportation income	(658)	<b>6</b>	<b>2</b>
<b>3</b>	Out of State Travel (Board of Directors)	(224)	<b>24</b>	<b>3</b>
<b>4</b>				<b>4</b>
<b>5</b>				<b>5</b>
<b>6</b>				<b>6</b>
<b>7</b>				<b>7</b>
<b>8</b>				<b>8</b>
<b>9</b>				<b>9</b>
<b>10</b>				<b>10</b>
<b>11</b>				<b>11</b>
<b>12</b>				<b>12</b>
<b>13</b>				<b>13</b>
<b>14</b>				<b>14</b>
<b>15</b>				<b>15</b>
<b>16</b>				<b>16</b>
<b>17</b>				<b>17</b>
<b>18</b>				<b>18</b>
<b>19</b>				<b>19</b>
<b>20</b>				<b>20</b>
<b>21</b>				<b>21</b>
<b>22</b>				<b>22</b>
<b>23</b>				<b>23</b>
<b>24</b>				<b>24</b>
<b>25</b>				<b>25</b>
<b>26</b>				<b>26</b>
<b>27</b>				<b>27</b>

28				28
29				29
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31				31
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34				34
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36				36
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40				40
41				41
42				42
43				43
44				44
45				45
46				46
47				47
48				48
49	<b>Total</b>	(4,969)		49

## STATE OF ILLINOIS

Summary A

Facility Name & ID Number Oakwood Estate# 0033712 Report Period Beginning:07/01/2003

Ending:

06/30/2004

## SUMMARY OF PAGES 5, 5A, 6, 6A, 6B, 6C, 6D, 6E, 6F, 6G, 6H AND 6I

	Operating Expenses	PAGES 5 & 5A	PAGE 6	PAGE 6A	PAGE 6B	PAGE 6C	PAGE 6D	PAGE 6E	PAGE 6F	PAGE 6G	PAGE 6H	PAGE 6I	SUMMARY TOTALS (to Sch V, col.7)	
	<b>A. General Services</b>													
1	Dietary	0	0	0	0	0	0	0	0	0	0	0	0	1
2	Food Purchase	0	0	0	0	0	0	0	0	0	0	0	0	2
3	Housekeeping	0	0	0	0	0	0	0	0	0	0	0	0	3
4	Laundry	0	0	0	0	0	0	0	0	0	0	0	0	4
5	Heat and Other Utilities	0	0	0	0	0	0	0	0	0	0	0	0	5
6	Maintenance	(658)	0	0	0	0	0	0	0	0	0	0	(658)	6
7	Other (specify):*	0	0	0	0	0	0	0	0	0	0	0	0	7
8	<b>TOTAL General Services</b>	<b>(658)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(658)</b>	<b>8</b>
	<b>B. Health Care and Programs</b>													
9	Medical Director	0	0	0	0	0	0	0	0	0	0	0	0	9
10	Nursing and Medical Records	0	0	0	0	0	0	0	0	0	0	0	0	10
10a	Therapy	0	0	0	0	0	0	0	0	0	0	0	0	10a
11	Activities	0	0	0	0	0	0	0	0	0	0	0	0	11
12	Social Services	0	0	0	0	0	0	0	0	0	0	0	0	12
13	Nurse Aide Training	0	0	0	0	0	0	0	0	0	0	0	0	13
14	Program Transportation	0	0	0	0	0	0	0	0	0	0	0	0	14
15	Other (specify):*	0	0	0	0	0	0	0	0	0	0	0	0	15
16	<b>TOTAL Health Care and Programs</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>16</b>
	<b>C. General Administration</b>													
17	Administrative	0	0	0	0	0	0	0	0	0	0	0	0	17
18	Directors Fees	0	0	0	0	0	0	0	0	0	0	0	0	18
19	Professional Services	0	0	0	0	0	0	0	0	0	0	0	0	19
20	Fees, Subscriptions & Promotions	(124)	0	0	0	0	0	0	0	0	0	0	(124)	20
21	Clerical & General Office Expenses	0	0	0	0	0	0	0	0	0	0	0	0	21
22	Employee Benefits & Payroll Taxes	0	0	0	0	0	0	0	0	0	0	0	0	22
23	Inservice Training & Education	0	0	0	0	0	0	0	0	0	0	0	0	23
24	Travel and Seminar	(224)	0	0	0	0	0	0	0	0	0	0	(224)	24
25	Other Admin. Staff Transportation	0	0	0	0	0	0	0	0	0	0	0	0	25
26	Insurance-Prop.Liab.Malpractice	0	0	0	0	0	0	0	0	0	0	0	0	26
27	Other (specify):*	0	0	0	0	0	0	0	0	0	0	0	0	27
28	<b>TOTAL General Administration</b>	<b>(348)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(348)</b>	<b>28</b>
29	<b>TOTAL Operating Expense (sum of lines 8,16 &amp; 28)</b>	<b>(1,006)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(1,006)</b>	<b>29</b>



## Summary B

06/30/2004

[illegible]

Facility Name & ID Number      Oakwood Estate#      0033712Report Period Beginning:      07/01/2003      Ending:      06/30/2004

## VII. RELATED PARTIES

A. Enter below the names of ALL owners and related organizations (parties) as defined in the instructions. Attach an additional schedule if necessary.

1 OWNERS		2 RELATED NURSING HOMES		3 OTHER RELATED BUSINESS ENTITIES		
Name	Ownership %	Name	City	Name	City	Type of Business
<u>Apostolic Christian Home for the Handicapped</u>	<u>100%</u>	<u>Apostolic Christian Timber Ridge</u>	<u>Morton</u>	<u>Community</u>	<u>Morton</u>	<u>Residential Service</u>
		<u>Linden Estate</u>	<u>Morton</u>	<u>Residential Services</u>		<u>for the Disabled</u>

B. Are any costs included in this report which are a result of transactions with related organizations? This includes rent, management fees, purchase of supplies, and so forth.

☒ YES      ☐ NO

If yes, costs incurred as a result of transactions with related organizations must be fully itemized in accordance with the instructions for determining costs as specified for this form.

1 Schedule V		2 Line	3 Cost Per General Ledger Item	4 Amount	5 Cost to Related Organization Name of Related Organization	6 Percent of Ownership	7 Operating Cost of Related Organization	8 Difference: Adjustments for Related Organization Costs (7 minus 4)	
1	V	34	<u>Office Rent</u>	\$ <u>2,520</u>	<u>Apostolic Christian Timber Ridge</u>	<u>100.00%</u>	\$ <u>2,520</u>	\$	1
2	V								2
3	V								3
4	V								4
5	V								5
6	V								6
7	V								7
8	V								8
9	V								9
10	V								10
11	V								11
12	V								12
13	V								13
14	Total			\$ <u>2,520</u>			\$ <u>2,520</u>	\$ *	14

\* Total must agree with the amount recorded on line 34 of Schedule VI.

Facility Name & ID Number Oakwood Estate # 0033712 Report Period Beginning: 07/01/2003 Ending: 06/30/2004

## VII. RELATED PARTIES (continued)

## C. Statement of Compensation and Other Payments to Owners, Relatives and Members of Board of Directors.

**NOTE: ALL owners ( even those with less than 5% ownership) and their relatives who receive any type of compensation from this home must be listed on this schedule.**

	1 Name	2 Title	3 Function	4 Ownership Interest	5 Compensation Received From Other Nursing Homes*	6 Average Hours Per Work Week Devoted to this Facility and % of Total Work Week		7 Compensation Included in Costs for this Reporting Period**		8 Schedule V. Line & Column Reference	
						Hours	Percent	Description	Amount		
1	John Knobloch	Chairman	Director	0.00		0.5			\$		1
2	Richard Steffen	Vice Chairman	Director	0.00		0.5					2
3	Dan Schumacher	Sec/ Treasurer	Director	0.00		1					3
4	Jerry Christensen	Director	Director	0.00		0.5					4
5	Ron Hodel	Director	Director	0.00		0.5					5
6	Jerry Kieser	Director	Director	0.00		0.5					6
7	Keith Pflum	Director	Director	0.00	652	0.5		Travel	92	line 24; col.3	7
8	Ed Sauder	Director	Director	0.00		0.5					8
9	Stan Virkler	Director	Director	0.00	461	0.5		Travel	65	line 24; col.3	9
10	Warren Zahner	Director	Director	0.00	1,122	0.5		Travel	159	line 24; col.3	10
11											11
12											12
13								TOTAL	\$ 316		13

\* If the owner(s) of this facility or any other related parties listed above have received compensation from other nursing homes, attach a schedule detailing the name(s) of the home(s) as well as the amount paid. THIS AMOUNT MUST AGREE TO THE AMOUNTS CLAIMED ON THE THE OTHER NURSING HOMES' COST REPORTS.

\*\* This must include all forms of compensation paid by related entities and allocated to Schedule V of this report (i.e., management fees)  
FAILURE TO PROPERLY COMPLETE THIS SCHEDULE INDICATING ALL FORMS OF COMPENSATION RECEIVED FROM THIS HOME,  
ALL OTHER NURSING HOMES AND MANAGEMENT COMPANIES MAY RESULT IN THE DISALLOWANCE OF SUCH COMPENSATION.

Facility Name & ID Number Oakwood Estate# 0033712

Report Period Beginning:

07/01/2003Ending: 6/30/2004

## VIII. ALLOCATION OF INDIRECT COSTS

A. Are there any costs included in this report which were derived from allocations of central office or parent organization costs? (See instructions.) YES ☒ NO ☐

B. Show the allocation of costs below. If necessary, please attach worksheets.

Name of Related Organization Apostolic Christian Timber RidgeStreet Address 2125 Veterans RoadCity / State / Zip Code Morton, IL 61550Phone Number ( 309) 266-9781Fax Number ( 309) 266-9468

	1 Schedule V Line Reference	2 Item	3 Unit of Allocation (i.e., Days, Direct Cost, Square Feet)	4 Total Units	5 Number of Subunits Being Allocated Among	6 Total Indirect Cost Being Allocated	7 Amount of Salary Cost Contained in Column 6	8 Facility Units	9 Allocation (col.8/col.4)x col.6	
1	34	Office rent	No. of residents	148	148	\$ 23,467	\$ 0	16	\$ 2,520	1
2										2
3	6,10a,17,21	Wages	Direct cost / # of hours	2,356	2,356	45,870	45,870	2,356	45,870	3
4										4
5	22	Fringe Benefits	Direct cost / # of hours	2,356	2,356	10,389	10,389	2,356	10,389	5
6										6
7										7
8										8
9										9
10										10
11										11
12										12
13										13
14										14
15										15
16										16
17										17
18										18
19										19
20										20
21										21
22										22
23										23
24										24
25	TOTALS					\$ 79,726	\$ 56,259		\$ 58,779	25

Facility Name & ID Number Oakwood Estate# 0033712

Report Period Beginning:

07/01/2003

Ending:

06/30/2004**IX. INTEREST EXPENSE AND REAL ESTATE TAX EXPENSE****A. Interest: (Complete details must be provided for each loan - attach a separate schedule if necessary.)**

1		2		3	4	5	6		7	8	9	10		
	Name of Lender	Related**		Purpose of Loan	Monthly Payment Required	Date of Note	Amount of Note		Maturity Date	Interest Rate (4 Digits)	Reporting Period Interest Expense			
		YES	NO				Original	Balance						
	A. Directly Facility Related Long-Term													
1							\$		\$			\$	1	
2													2	
3													3	
4													4	
5													5	
	Working Capital													
6													6	
7													7	
8													8	
9	TOTAL Facility Related						\$	0	\$	0		\$	0	9
	B. Non-Facility Related*													
10													10	
11													11	
12													12	
13													13	
14	TOTAL Non-Facility Related						\$	0	\$	0		\$	0	14
15	TOTALS (line 9+line14)						\$	0	\$	0		\$	0	15

16) Please indicate the total amount of mortgage insurance expense and the location of this expense on Sch. V. \$ \_\_\_\_\_ Line # \_\_\_\_\_

\* Any interest expense reported in this section should be adjusted out on page 5, line 14 and, consequently, page 4, col. 7.  
(See instructions.)\*\* If there is ANY overlap in ownership between the facility and the lender, this must be indicated in column 2.  
(See instructions.)

Facility Name & ID Number **Oakwood Estate**# **0033712** Report Period Beginning: **07/01/2003** Ending: **06/30/2004****IX. INTEREST EXPENSE AND REAL ESTATE TAX EXPENSE (continued)****B. Real Estate Taxes**

<b>Important</b> , please see the next worksheet, "RE_Tax". The real estate tax statement and bill must accompany the cost report.																																					
1. Real Estate Tax accrual used on 2003 report.		\$	1																																		
2. Real Estate Taxes paid during the year: (Indicate the tax year to which this payment applies. If payment covers more than one year, detail below.)		\$	2																																		
3. Under or (over) accrual (line 2 minus line 1).		\$ <b>0</b>	3																																		
4. Real Estate Tax accrual used for 2004 report. (Detail and explain your calculation of this accrual on the lines below.)		\$	4																																		
5. Direct costs of an appeal of tax assessments which has NOT been included in professional fees or other general operating costs on Schedule V, sections A, B or C. <b>(Describe appeal cost below. Attach copies of invoices to support the cost and a copy of the appeal filed with the county.)</b>		\$	5																																		
6. Subtract a refund of real estate taxes. You must offset the full amount of any direct appeal costs classified as a real estate tax cost plus one-half of any remaining refund. <b>TOTAL REFUND \$      For      Tax Year. (Attach a copy of the real estate tax appeal board's decision.)</b>		\$	6																																		
7. Real Estate Tax expense reported on Schedule V, line 33. This should be a combination of lines 3 thru 6		\$ <b>0</b>	7																																		
Real Estate Tax History:																																					
Real Estate Tax Bill for Calendar Year:	<table border="1"> <tr><td>1999</td><td></td><td>8</td></tr> <tr><td>2000</td><td></td><td>9</td></tr> <tr><td>2001</td><td></td><td>10</td></tr> <tr><td>2002</td><td></td><td>11</td></tr> <tr><td>2003</td><td></td><td>12</td></tr> </table>	1999		8	2000		9	2001		10	2002		11	2003		12	<table border="1"> <tr><td colspan="3"><b>FOR OHF USE ONLY</b></td></tr> <tr> <td>13</td> <td>FROM R. E. TAX STATEMENT FOR 2003</td> <td>\$</td> <td>13</td> </tr> <tr> <td>14</td> <td>PLUS APPEAL COST FROM LINE 5</td> <td>\$</td> <td>14</td> </tr> <tr> <td>15</td> <td>LESS REFUND FROM LINE 6</td> <td>\$</td> <td>15</td> </tr> <tr> <td>16</td> <td>AMOUNT TO USE FOR RATE CALCULATION</td> <td>\$</td> <td>16</td> </tr> </table>		<b>FOR OHF USE ONLY</b>			13	FROM R. E. TAX STATEMENT FOR 2003	\$	13	14	PLUS APPEAL COST FROM LINE 5	\$	14	15	LESS REFUND FROM LINE 6	\$	15	16	AMOUNT TO USE FOR RATE CALCULATION	\$	16
1999		8																																			
2000		9																																			
2001		10																																			
2002		11																																			
2003		12																																			
<b>FOR OHF USE ONLY</b>																																					
13	FROM R. E. TAX STATEMENT FOR 2003	\$	13																																		
14	PLUS APPEAL COST FROM LINE 5	\$	14																																		
15	LESS REFUND FROM LINE 6	\$	15																																		
16	AMOUNT TO USE FOR RATE CALCULATION	\$	16																																		

**NOTES:**

1. Please indicate a negative number by use of brackets( ). Deduct any overaccrual of taxes from prior year.
2. If facility is a non-profit which pays real estate taxes, you must attach a denial of an application for real estate tax exemption unless the building is rented from a for-profit entity.  
**This denial must be no more than four years old at the time the cost report is filed.**

**TO:** Long Term Care Facilities with Real Estate Tax Rates     **RE:** 2003 REAL ESTATE TAX COST DOCUMENTATION

Please complete the Real Estate Tax Statement below and forward with a copy of your 2003 real estate tax bill to the Department of Public Aid, Office of Health Finance, 201 South Grand Avenue East, Springfield, Illinois 62763.

**Please send these items in with your completed 2004 cost report. The cost report will not be considered complete and timely filed until this statement and the corresponding real estate tax bills are filed. If you have any questions, please call the Office of Health Finance at (217) 782-1630.**

FACILITY NAME Oakwood Estate COUNTY Tazewell

FACILITY IDPH LICENSE NUMBER 0033712

CONTACT PERSON REGARDING THIS REPORT \_\_\_\_\_

TELEPHONE (      ) FAX #: (      )

Enter the tax index number and real estate tax assessed for 2003 on the lines provided below. Enter only the portion of the cost that applies to the operation of the nursing home in Column D. Real estate tax applicable to any portion of the nursing home property which is vacant, rented to other organizations, or used for purposes other than long term care must not be entered in Column D. Do not include cost for any period other than calendar year 2003.

(A)

**(B)**

(C)

**(D)**  
**Tax**  
**Applicable to**

	<u>Tax Index Number</u>	<u>Property Description</u>	<u>Total Tax</u>	<u>Nursing Home</u>
1.	<hr/>	<hr/>	\$ <hr/>	\$ <hr/>
2.	<hr/>	<hr/>	\$ <hr/>	\$ <hr/>
3.	<hr/>	<hr/>	\$ <hr/>	\$ <hr/>
4.	<hr/>	<hr/>	\$ <hr/>	\$ <hr/>
5.	<hr/>	<hr/>	\$ <hr/>	\$ <hr/>
6.	<hr/>	<hr/>	\$ <hr/>	\$ <hr/>
7.	<hr/>	<hr/>	\$ <hr/>	\$ <hr/>
8.	<hr/>	<hr/>	\$ <hr/>	\$ <hr/>
9.	<hr/>	<hr/>	\$ <hr/>	\$ <hr/>
10.	<hr/>	<hr/>	\$ <hr/>	\$ <hr/>
TOTALS			\$ <u><u>0.00</u></u>	\$ <u><u>0.00</u></u>

B. **Real Estate Tax Cost Allocations**

Does any portion of the tax bill apply to more than one nursing home, vacant property, or property which is not directly used for nursing home services?            YES            NO

If YES, attach an explanation & a schedule which shows the calculation of the cost allocated to the nursing home.  
(Generally the real estate tax cost must be allocated to the nursing home based upon sq. ft. of space used.)

C. **Tax Bills**

Attach a copy of the original 2003 tax bills which were listed in Section A to this statement. Be sure to use the 2003 tax bill which is normally paid during 2004.





Facility Name &amp; ID Number Oakwood Estate

# 0033712

Report Period Beginning:

07/01/2003 Ending:

06/30/2004

**X. BUILDING AND GENERAL INFORMATION:**

A. Square Feet: 7,140 B. General Construction Type: Exterior Brick Veneer Frame Wood Frame Number of Stories 1

C. Does the Operating Entity? ☒ (a) Own the Facility ☐ (b) Rent from a Related Organization. ☐ (c) Rent from Completely Unrelated Organization.

(Facilities checking (a) or (b) must complete Schedule XI. Those checking (c) may complete Schedule XI or Schedule XII-A. See instructions.)

D. Does the Operating Entity? ☒ (a) Own the Equipment ☐ (b) Rent equipment from a Related Organization. ☐ (c) Rent equipment from Completely Unrelated Organization.

(Facilities checking (a) or (b) must complete Schedule XI-C. Those checking (c) may complete Schedule XI-C or Schedule XII-B. See instructions.)

E. List all other business entities owned by this operating entity or related to the operating entity that are located on or adjacent to this nursing home's grounds (such as, but not limited to, apartments, assisted living facilities, day training facilities, day care, independent living facilities, nurse aide training facilities, etc.) List entity name, type of business, square footage, and number of beds/units available (where applicable).

Apostolic Christian Timber Ridge is located adjacent to this facilities grounds.

Square Footage: Land -- 1,345,699 sq. ft.; Building -- 50,135 sq. ft.

# of Beds: 98

F. Does this cost report reflect any organization or pre-operating costs which are being amortized? ☐ YES ☒ NO  
If so, please complete the following:

1. Total Amount Incurred: \_\_\_\_\_ 2. Number of Years Over Which it is Being Amortized: \_\_\_\_\_

3. Current Period Amortization: \_\_\_\_\_ 4. Dates Incurred: \_\_\_\_\_

Nature of Costs: \_\_\_\_\_

(Attach a complete schedule detailing the total amount of organization and pre-operating costs.)

**XI. OWNERSHIP COSTS:**

A. Land.

	1 Use	2 Square Feet	3 Year Acquired	4 Cost	
1	<u>16 bed home</u>	<u>91,781</u>	<u>1988</u>	<u>\$ 9,477</u>	1
2					2
3	<b>TOTALS</b>	<b>91,781</b>		<b>\$ 9,477</b>	<b>3</b>

Facility Name &amp; ID Number Oakwood Estate

# 0033712

Report Period Beginning:

07/01/2003

Ending:

06/30/2004

**XI. OWNERSHIP COSTS (continued)****B. Building Depreciation-Including Fixed Equipment. (See instructions.) Round all numbers to nearest dollar.**

	1 Beds*	FOR OHF USE ONLY	2 Year Acquired	3 Year Constructed	4 Cost	5 Current Book Depreciation	6 Life in Years	7 Straight Line Depreciation	8 Adjustments	9 Accumulated Depreciation	
4	16			1988	\$ 202,314	\$ 5,058	40	\$ 5,058		\$ 78,396	4
5											5
6											6
7											7
8											8
	<b>Improvement Type**</b>										
9	316 -- Vinyl Floor Covering			1988	3,509	0	10	0		3,509	9
10	343 -- Landscaping			1988	9,369	0	10	0		9,369	10
11	345 -- Driveways			1988	16,544	0	15	0		16,544	11
12	348 -- Parking Signs			1988	41	0	12	0		41	12
13	350 -- Sod			1988	3,790	0	10	0		3,790	13
14	354 -- Organization Costs			1988	26,269	0	5	0		26,269	14
15	352 -- Landscaping			1989	458	0	8	0		458	15
16	360 -- Lighting Fixtures			1989	3,764	0	10	0		3,764	16
17	327 -- Vinyl Floor Coverings			1994	1,548	78	10	78		1,548	17
18	349 -- Underground Gas & Waterline			1988	621	21	30	21		342	18
19	358 -- Kitchen Serving Door			1988	1,747	87	20	87		1,441	19
20	344 -- Dainage/Sewer			1988	1,368	46	30	46		752	20
21	347 -- Concrete			1988	7,277	364	20	364		6,003	21
22	346 -- Irrigation System			1988	7,650	306	25	306		5,049	22
23	351 -- Drainage / Sewer			1989	4,287	143	30	143		2,215	23
24	361 -- New Facility Wiring			1989	23,166	1,158	20	1,158		17,953	24
25	300 -- Garage			1989	23,005	920	25	920		14,263	25
26	359 -- Fire Prevention Sprinkler System			1989	24,890	996	25	996		15,431	26
27	362 -- Water & Gas Plumbing			1989	36,140	1,446	25	1,446		22,406	27
28	364 -- Cabinets & Countertop			1991	2,010	101	20	101		1,357	28
29	305 -- Door for Porch Enclosure			1995	709	18	40	18		169	29
30	302 -- Door For Porch Enclosure			1995	733	18	40	18		174	30
31	303 -- Back Door For Porch			1995	775	19	40	19		185	31
32	306 -- Lighting for Porch			1995	1,249	31	40	31		297	32
33	304 -- Awning & Window for Porch			1995	4,136	103	40	103		983	33
34	307 -- Generator Wiring			1999	1,623	41	40	41		223	34
35	353 -- Resurface Driveway			1999	10,526	702	15	702		3,860	35
36											36

\*Total beds on this schedule must agree with page 2.

See Page 12A, Line 70 for total

\*\*Improvement type must be detailed in order for the cost report to be considered complete.

Facility Name &amp; ID Number Oakwood Estate

# 0033712

Report Period Beginning:

07/01/2003

Ending:

06/30/2004

## XI. OWNERSHIP COSTS (continued)

## B. Building Depreciation-Including Fixed Equipment. (See instructions.) Round all numbers to nearest dollar.

1	2	3	4	5	6	7	8	9	
Improvement Type**	Year Constructed	Cost	Current Book Depreciation	Life in Years	Straight Line Depreciation	Adjustments	Accumulated Depreciation		
37 309 -- Generator Circuits	2000	\$ 108	\$ 7	15	\$ 7	\$	\$ 33	37	
38 308 -- Carpet	2000	4,866	487	10	487		2,190	38	
39 565 -- Counter tops	2002	425	28	15	28		71	39	
40 563 -- Counter tops	2002	900	60	15	60		150	40	
41								41	
42								42	
43								43	
44								44	
45								45	
46								46	
47								47	
48								48	
49								49	
50								50	
51								51	
52								52	
53								53	
54								54	
55								55	
56								56	
57								57	
58								58	
59								59	
60								60	
61								61	
62								62	
63								63	
64								64	
65								65	
66								66	
67								67	
68								68	
69								69	
70 TOTAL (lines 4 thru 69)		\$ 425,818	\$ 12,237		\$ 12,237	\$ 0	\$ 239,235	70	

\*\*Improvement type must be detailed in order for the cost report to be considered complete.

XI. OWNERSHIP COSTS (continued)

C. Equipment Depreciation-Excluding Transportation. (See instructions.)

	Category of Equipment	1 Cost	Current Book Depreciation 2	Straight Line Depreciation 3	4 Adjustments	Component Life 5	Accumulated Depreciation 6	
71	Purchased in Prior Years	\$ 76,265	\$ 8,763	\$ 8,763	\$ 0	five-twenty	\$ 56,227	71
72	Current Year Purchases	1,044	75	75	0	7	75	72
73	Fully Depreciated Assets	60,740	211	211	0	five-twenty	60,740	73
74					0			74
75	TOTALS	\$ 138,049	\$ 9,049	\$ 9,049	\$ 0		\$ 117,042	75

D. Vehicle Depreciation (See instructions).\*

	1 Use	Model, Make and Year 2	Year Acquired 3	4 Cost	Current Book Depreciation 5	Straight Line Depreciation 6	7 Adjustments	Life in Years 8	Accumulated Depreciation 9	
76				\$	\$	\$	0		\$	76
77							0			77
78							0			78
79							0			79
80	TOTALS			\$ 0	\$ 0	\$ 0	0		\$ 0	80

E. Summary of Care-Related Assets

	1 Reference	2 Amount	
81	Total Historical Cost (line 3, col.4 + line 70, col.4 + line 75, col.1 + line 80, col.4) + (Pages 12B thru 12I, if applicable)	\$ 573,344	81
82	Current Book Depreciation (line 70, col.5 + line 75, col.2 + line 80, col.5) + (Pages 12B thru 12I, if applicable)	\$ 21,286	82
83	Straight Line Depreciation (line 70, col.7 + line 75, col.3 + line 80, col.6) + (Pages 12B thru 12I, if applicable)	\$ 21,286	83 **
84	Adjustments (line 70, col.8 + line 75, col.4 + line 80, col.7) + (Pages 12B thru 12I, if applicable)	\$ 0	84
85	Accumulated Depreciation (line 70, col.9 + line 75, col.6 + line 80, col.9) + (Pages 12B thru 12I, if applicable)	\$ 356,277	85

F. Depreciable Non-Care Assets Included in General Ledger. (See instructions.)

	1 Description & Year Acquired	2 Cost	Current Book Depreciation 3	Accumulated Depreciation 4	
86		\$	\$	\$	86
87					87
88					88
89					89
90					90
91	TOTALS	\$	\$	\$	91

G. Construction-in-Progress

	Description	Cost	
92		\$	92
93			93
94			94
95		\$	95

\* Vehicles used to transport residents to & from day training must be recorded in XI-F, not XI-D.

\*\* This must agree with Schedule V line 30, column 8.

Facility Name & ID Number Oakwood Estate# 0033712Report Period Beginning: 07/01/2003Ending: 06/30/2004**XII. RENTAL COSTS****A. Building and Fixed Equipment (See instructions.)**

1. Name of Party Holding Lease: \_\_\_\_\_

2. Does the facility also pay real estate taxes in addition to rental amount shown below on line 7, column 4? \_\_\_\_\_

If NO, see instructions.

☐ YES ☒ NO

		1 Year Constructed	2 Number of Beds	3 Original Lease Date	4 Rental Amount	5 Total Years of Lease	6 Total Years Renewal Option*	
3	Original Building:				\$			3
4	Additions							4
5								5
6								6
7	TOTAL				\$			7

\*\*

8. List separately any amortization of lease expense included on page 4, line 34.

This amount was calculated by dividing the total amount to be amortized  
by the length of the lease \_\_\_\_\_.9. Option to Buy: ☐ YES ☐ NO Terms: \_\_\_\_\_ \***B. Equipment-Excluding Transportation and Fixed Equipment. (See instructions.)**

15. Is Movable equipment rental included in building rental? \_\_\_\_\_

☐ YES ☐ NO

16. Rental Amount for movable equipment: \$ \_\_\_\_\_ Description: \_\_\_\_\_

(Attach a schedule detailing the breakdown of movable equipment)

**C. Vehicle Rental (See instructions.)**

	1 Use	2 Model Year and Make	3 Monthly Lease Payment	4 Rental Expense for this Period	
17			\$	\$	17
18					18
19					19
20					20
21	TOTAL		\$	\$	21

10. Effective dates of current rental agreement:

Beginning \_\_\_\_\_

Ending \_\_\_\_\_

11. Rent to be paid in future years under the current rental agreement:

Fiscal Year Ending Annual Rent

12. \_\_\_\_\_/2005 \$ \_\_\_\_\_

13. \_\_\_\_\_/2006 \$ \_\_\_\_\_

14. \_\_\_\_\_/2007 \$ \_\_\_\_\_

\* If there is an option to buy the building,  
please provide complete details on attached  
schedule.\*\* This amount plus any amortization of lease  
expense must agree with page 4, line 34.

Facility Name & ID Number      Oakwood Estate      #      0033712      Report Period Beginning:      07/01/2003      Ending:      06/30/2004  
 XIII. EXPENSES RELATING TO NURSE AIDE TRAINING PROGRAMS (See instructions.)

**A. TYPE OF TRAINING PROGRAM (If aides are trained in another facility program, attach a schedule listing the facility name, address and cost per aide trained in that facility.)**

<b>1. HAVE YOU TRAINED AIDES DURING THIS REPORT PERIOD?</b>  <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO  If "yes", please complete the remainder of this schedule. If "no", provide an explanation as to why this training was not necessary.	<b>2. CLASSROOM PORTION:</b>  IN-HOUSE PROGRAM <input checked="" type="checkbox"/>  IN OTHER FACILITY <input type="checkbox"/>  COMMUNITY COLLEGE <input type="checkbox"/>  HOURS PER AIDE <u>80</u>	<b>3. CLINICAL PORTION:</b>  IN-HOUSE PROGRAM <input checked="" type="checkbox"/>  IN OTHER FACILITY <input type="checkbox"/>  HOURS PER AIDE <u>40</u>
--	--	---

**B. EXPENSES**

**ALLOCATION OF COSTS (d)**

		1	2	3	4
		Facility		Contract	Total
		Drop-outs	Completed		
1	Community College Tuition	\$	\$	\$	\$ 0
2	Books and Supplies	0	68		68
3	Classroom Wages (a)	0	680		680
4	Clinical Wages (b)	0	160		160
5	In-House Trainer Wages (c)	0	459		459
6	Transportation				0
7	Contractual Payments				0
8	Nurse Aide Competency Tests				0
9	TOTALS	\$ 0	\$ 1,367	\$ 0	\$ 1,367
10	SUM OF line 9, col. 1 and 2 (e)	\$ 1,367			

- (a) Include wages paid during the classroom portion of training. Do not include fringe benefits.  
 (b) Include wages paid during the clinical portion of training. Do not include fringe benefits.  
 (c) For in-house training programs only. Do not include fringe benefits.  
 (d) Allocate based on if the aide is from your facility or is being contracted to be trained in your facility. Drop-out costs can only be for costs incurred by your own aides.

**C. CONTRACTUAL INCOME**

In the box below record the amount of income your facility received training aides from other facilities.

\$

**D. NUMBER OF AIDES TRAINED**

<b>COMPLETED</b>	
1. From this facility	3
2. From other facilities (f)	
<b>DROP-OUTS</b>	
1. From this facility	0
2. From other facilities (f)	
<b>TOTAL TRAINED</b>	3

- (e) The total amount of Drop-out and Completed Costs for your own aides must agree with Sch. V, line 13, col. 8.  
 (f) Attach a schedule of the facility names and addresses of those facilities for which you trained aides.

Facility Name & ID Number Oakwood Estate# 0033712 Report Period Beginning:

07/01/2003 Ending: 06/30/2004

## XIV. SPECIAL SERVICES (Direct Cost) (See instructions.)

		1	2	3	4	5	6	7	8	
	Service	Schedule V Line & Column Reference	Staff		Outside Practitioner (other than consultant)		Supplies (Actual or) Allocated)	Total Units (Column 2 + 4)	Total Cost (Col. 3 + 5 + 6)	
			Units of Service	Cost	Units	Cost				
			1	Licensed Occupational Therapist		hrs	\$		\$	\$
2	Licensed Speech and Language Development Therapist		hrs							2
3	Licensed Recreational Therapist		hrs							3
4	Licensed Physical Therapist		hrs							4
5	Physician Care		visits							5
6	Dental Care		visits							6
7	Work Related Program		hrs							7
8	Habilitation		hrs							8
9	Pharmacy		# of prescrpts							9
10	Psychological Services (Evaluation and Diagnosis/ Behavior Modification)		hrs							10
11	Academic Education		hrs							11
12	Exceptional Care Program									12
13	Other (specify):									13
14	TOTAL			\$		\$	\$		\$	14

NOTE: This schedule should include fees (other than consultant fees) paid to licensed practitioners. Consultant fees should be detailed on Schedule XVIII-B. Salaries of unlicensed practitioners, such as nurse aides, who help with the above activities should not be listed on this schedule.



**XV. BALANCE SHEET - Unrestricted Operating Fund.**

This report must be completed even if financial statements are attached.

	1	2	
	Operating	After Consolidation*	
<b>A. Current Assets</b>			
1 Cash on Hand and in Banks	\$ 500	\$ 831,974	1
2 Cash-Patient Deposits			2
3 Accounts & Short-Term Notes Receivable-Patients (less allowance )	60,065	612,852	3
4 Supply Inventory (priced at 3,519 )	3,519	48,435	4
5 Short-Term Investments		4,122,774	5
6 Prepaid Insurance			6
7 Other Prepaid Expenses	781	14,128	7
8 Accounts Receivable (owners or related parties)			8
9 Other(specify): <u>Employee Receivables</u>	110	80,807	9
<b>TOTAL Current Assets</b>			
10 (sum of lines 1 thru 9)	\$ 64,975	\$ 5,710,969	10
<b>B. Long-Term Assets</b>			
11 Long-Term Notes Receivable			11
12 Long-Term Investments			12
13 Land	71,408	666,412	13
14 Buildings, at Historical Cost	378,114	3,589,105	14
15 Leasehold Improvements, at Historical Cos			15
16 Equipment, at Historical Cost	97,554	1,814,894	16
17 Accumulated Depreciation (book methods)	(330,008)	(3,376,414)	17
18 Deferred Charges			18
19 Organization & Pre-Operating Costs	26,269	46,122	19
20 Accumulated Amortization - Organization & Pre-Operating Costs	(26,269)	(46,122)	20
21 Restricted Funds		3,162,940	21
22 Other Long-Term Assets (specify):			22
23 Other(specify):		19,491	23
<b>TOTAL Long-Term Assets</b>			
24 (sum of lines 11 thru 23)	\$ 217,067	\$ 5,876,428	24
<b>TOTAL ASSETS</b>			
25 (sum of lines 10 and 24)	\$ 282,043	\$ 11,587,397	25

	1	2	
	Operating	After Consolidation*	
<b>C. Current Liabilities</b>			
26 Accounts Payable	\$ 5,714	\$ 65,644	26
27 Officer's Accounts Payable			27
28 Accounts Payable-Patient Deposits			28
29 Short-Term Notes Payable			29
30 Accrued Salaries Payable	37,890	382,376	30
31 Accrued Taxes Payable (excluding real estate taxes)		11,623	31
32 Accrued Real Estate Taxes(Sch.IX-B)			32
33 Accrued Interest Payable			33
34 Deferred Compensation	16,600	194,003	34
35 Federal and State Income Taxes			35
<b>Other Current Liabilities(specify):</b>			
36			36
37			37
<b>TOTAL Current Liabilities</b>			
38 (sum of lines 26 thru 37)	\$ 60,203	\$ 653,646	38
<b>D. Long-Term Liabilities</b>			
39 Long-Term Notes Payable			39
40 Mortgage Payable			40
41 Bonds Payable			41
42 Deferred Compensation			42
<b>Other Long-Term Liabilities(specify):</b>			
43			43
44			44
<b>TOTAL Long-Term Liabilities</b>			
45 (sum of lines 39 thru 44)	\$ 0	\$ 0	45
<b>TOTAL LIABILITIES</b>			
46 (sum of lines 38 and 45)	\$ 60,203	\$ 653,646	46
<b>TOTAL EQUITY</b> (page 18, line 24)	\$ 221,840	\$ 10,933,751	47
<b>TOTAL LIABILITIES AND EQUITY</b>			
48 (sum of lines 46 and 47)	\$ 282,043	\$ 11,587,397	48

\*(See instructions.)

**XVI. STATEMENT OF CHANGES IN EQUITY**

		1 Total	
1	Balance at Beginning of Year, as Previously Reported	\$ 268,664	1
2	Restatements (describe):	(617)	2
3			3
4			4
5			5
6	Balance at Beginning of Year, as Restated (sum of lines 1-5)	\$ 268,047	6
	<b>A. Additions (deductions):</b>		
7	NET Income (Loss) (from page 19, line 43)	(38,969)	7
8	Aquisitions of Pooled Companies		8
9	Proceeds from Sale of Stock		9
10	Stock Options Exercised		10
11	Contributions and Grants		11
12	Expenditures for Specific Purposes		12
13	Dividends Paid or Other Distributions to Owners	( )	13
14	Donated Property, Plant, and Equipment		14
15	Other (describe) <b>Donated Capital returned to other facilities</b>	(7,238)	15
16	Other (describe)		16
17	<b>TOTAL Additions (deductions) (sum of lines 7-16)</b>	\$ (46,207)	17
	<b>B. Transfers (Itemize):</b>		
18			18
19			19
20			20
21			21
22			22
23	<b>TOTAL Transfers (sum of lines 18-22)</b>	\$ 0	23
24	<b>BALANCE AT END OF YEAR (sum of lines 6 + 17 + 23)</b>	\$ 221,840	24 *

\* This must agree with page 17, line 47.

Facility Name &amp; ID Number Oakwood Estate

# 0033712

Report Period Beginning: 07/01/2003

Ending:

06/30/2004

**XVII. INCOME STATEMENT** (attach any explanatory footnotes necessary to reconcile this schedule to Schedules V and VI.) All required classifications of revenue and expense must be provided on this form, even if financial statements are attached.  
**Note: This schedule should show gross revenue and expenses. Do not net revenue against expense.**

		1	
Revenue		Amount	
<b>A. Inpatient Care</b>			
1	Gross Revenue -- All Levels of Care	\$ 600,394	1
2	Discounts and Allowances for all Levels	( )	2
3	<b>SUBTOTAL Inpatient Care (line 1 minus line 2)</b>	\$ 600,394	3
<b>B. Ancillary Revenue</b>			
4	Day Care		4
5	Other Care for Outpatients		5
6	Therapy		6
7	Oxygen		7
8	<b>SUBTOTAL Ancillary Revenue (lines 4 thru 7)</b>	\$ 0	8
<b>C. Other Operating Revenue</b>			
9	Payments for Education		9
10	Other Government Grants	4,087	10
11	Nurses Aide Training Reimbursements		11
12	Gift and Coffee Shop		12
13	Barber and Beauty Care		13
14	Non-Patient Meals		14
15	Telephone, Television and Radic		15
16	Rental of Facility Space		16
17	Sale of Drugs		17
18	Sale of Supplies to Non-Patients		18
19	Laboratory		19
20	Radiology and X-Ray		20
21	Other Medical Services		21
22	Laundry		22
23	<b>SUBTOTAL Other Operating Revenue (lines 9 thru 22)</b>	\$ 4,087	23
<b>D. Non-Operating Revenue</b>			
24	Contributions		24
25	Interest and Other Investment Income***	577	25
26	<b>SUBTOTAL Non-Operating Revenue (lines 24 and 25)</b>	\$ 577	26
<b>E. Other Revenue (specify):****</b>			
27	<b>Settlement Income (Insurance, Legal, Etc.)</b>		27
28			28
28a			28a
29	<b>SUBTOTAL Other Revenue (lines 27, 28 and 28a)</b>	\$ 0	29
30	<b>TOTAL REVENUE (sum of lines 3, 8, 23, 26 and 29)</b>	\$ 605,057	30

		2	
Expenses		Amount	
<b>A. Operating Expenses</b>			
31	General Services	110,300	31
32	Health Care	290,004	32
33	General Administration	185,752	33
<b>B. Capital Expense</b>			
34	Ownership	23,806	34
<b>C. Ancillary Expense</b>			
35	Special Cost Centers	0	35
36	Provider Participation Fee	34,164	36
<b>D. Other Expenses (specify):</b>			
37			37
38			38
39			39
40	<b>TOTAL EXPENSES (sum of lines 31 thru 39)*</b>	\$ 644,026	40
41	<b>Income before Income Taxes (line 30 minus line 40)**</b>	(38,969)	41
42	<b>Income Taxes</b>		42
43	<b>NET INCOME OR LOSS FOR THE YEAR (line 41 minus line 42)</b>	\$ (38,969)	43

\* This must agree with page 4, line 45, column 4.

\*\* Does this agree with taxable income (loss) per Federal Income Tax Return? No If not, please attach a reconciliation.

\*\*\* See the instructions. If this total amount has not been offset against interest expense on Schedule V, line 32, please include a detailed explanation.

\*\*\*\*Provide a detailed breakdown of "Other Revenue" on an attached sheet.

Facility Name &amp; ID Number Oakwood Estate

# 0033712

Report Period Beginning: 07/01/2003

Ending:

06/30/2004

## XVIII. A. STAFFING AND SALARY COSTS (Please report each line separately.)

(This schedule must cover the entire reporting period.)

(This schedule must cover the entire reporting period.)						
		1	2**	3	4	
		# of Hrs. Actually Worked	# of Hrs. Paid and Accrued	Reporting Period Total Salaries, Wages	Average Hourly Wage	
1	Director of Nursing			\$	\$	1
2	Assistant Director of Nursing					2
3	Registered Nurses	682	946	21,159	22.37	3
4	Licensed Practical Nurses					4
5	Nurse Aides & Orderlies					5
6	Nurse Aide Trainees					6
7	Licensed Therapist					7
8	Rehab/Therapy Aides					8
9	Activity Director					9
10	Activity Assistants					10
11	Social Service Workers					11
12	Dietician					12
13	Food Service Supervisor					13
14	Head Cook					14
15	Cook Helpers/Assistants	3,428	3,947	39,609	10.04	15
16	Dishwashers					16
17	Maintenance Workers	910	910	14,316	15.73	17
18	Housekeepers					18
19	Laundry					19
20	Administrator	289	551	14,275	25.91	20
21	Assistant Administrator					21
22	Other Administrative	221	221	5,902	26.71	22
23	Office Manager	219	219	4,050	18.49	23
24	Clerical	938	938	19,279	20.55	24
25	Vocational Instruction					25
26	Academic Instruction					26
27	Medical Director					27
28	Qualified MR Prof. (QMRP)					28
29	Resident Services Coordinator	1,825	2,091	41,249	19.73	29
30	Habilitation Aides (DD Homes)	19,244	20,598	211,629	10.27	30
31	Medical Records					31
32	Other Health Care OT/PT	14	14	205	14.64	32
33	Other(specify)					33
34	TOTAL (lines 1 - 33)	27,770	30,435	\$ 371,673 *	\$ 12.21	34

\* This total must agree with page 4, column 1, line 45.

\*\* See instructions.

## B. CONSULTANT SERVICES

B. CONSULTANT SERVICES					
		1	2	3	
		Number of Hrs. Paid & Accrued	Total Consultant Cost for Reporting Period	Schedule V Line & Column Reference	
35	Dietary Consultant	24	\$ 973	1-3	35
36	Medical Director	flat fee	234	9-3	36
37	Medical Records Consultant				37
38	Nurse Consultant				38
39	Pharmacist Consultant	flat fee	437	10-3	39
40	Physical Therapy Consultant	12	687	10a-3	40
41	Occupational Therapy Consultant	16	887	10a-3	41
42	Respiratory Therapy Consultant				42
43	Speech Therapy Consultant	17	1,164	10a-3	43
44	Activity Consultant				44
45	Social Service Consultant				45
46	Other(specify) Psychologist	11	1,075	12-3	46
47	Psychiatrist	7	549	12-3	47
48					48
49	TOTAL (lines 35 - 48)	87	\$ 6,006		49

## C. CONTRACT NURSES

	1	2	3	
	Number of Hrs. Paid & Accrued	Total Contract Wages	Schedule V Line & Column Reference	
50	Registered Nurses	\$		50
51	Licensed Practical Nurses			51
52	Nurse Aides			52
53	TOTAL (lines 50 - 52)	\$		53

**XIX. SUPPORT SCHEDULES**

A. Administrative Salaries				D. Employee Benefits and Payroll Taxes		F. Dues, Fees, Subscriptions and Promotions	
Name	Function	Ownership %	Amount	Description	Amount	Description	Amount
Helen Schuon	Administrator	0	\$ 12,136	Workers' Compensation Insurance	\$ 7,632	IDPH License Fee	\$
Ron Messner	Executive Director	0	2,139	Unemployment Compensation Insurance		Advertising: Employee Recruitment	
				FICA Taxes	28,282	Health Care Worker Background Check	37
				Employee Health Insurance	53,400	(Indicate # of checks performed <u>1</u> )	
				Employee Meals	15,310	CARF Accreditation	848
				Illinois Municipal Retirement Fund (IMRF)*		Illinois Dept. of Professional Regulation	50
				Employee Physicals	80	Dues (Chamber, Employers Assn, IHCA)	826
				Employee Promotional	1,024	Subscriptions (journals, news, etc.)	652
				Defined Contribution Pension Plan	17,578	Driving Records Verification	12
				Employee Scholarships	472		
				Benefits for Transferred wages	(2,230)	Less: Public Relations Expense	( )
						Non-allowable advertising	( )
						Yellow page advertising	( )
TOTAL (agree to Schedule V, line 17, col. 1) (List each licensed administrator separately.)				\$ 14,275		TOTAL (agree to Sch. V, line 20, col. 8)	
B. Administrative - Other						\$ 2,425	
Description				Amount			
TOTAL (agree to Schedule V, line 17, col. 3) (Attach a copy of any management service agreement)				\$			
C. Professional Services				E. Schedule of Non-Cash Compensation Paid to Owners or Employees		G. Schedule of Travel and Seminar**	
Vendor/Payee	Type		Amount	Description	Line #	Amount	Description
Heinold & Banwart, LTD.	Acctg. & Consulting		\$ 3,115				Out-of-State Travel
							Board of Directors travel
							In-State Travel
							Board of Directors travel
							Seminar Expense
							Less out of state travel
							Entertainment Expense
							(agree to Sch. V, line 24, col. 8)
TOTAL (agree to Schedule V, line 19, column 3) (If total legal fees exceed \$2500 attach copy of invoices.)				\$ 3,115		TOTAL	
						\$ 93	

\* Attach copy of IMRF notifications

\*\*See instructions.

**XIX-H. SUPPORT SCHEDULE - DEFERRED MAINTENANCE COSTS (which have been included in Sch. V, line 6, col. 3).**  
(See instructions.)

[illegible]

Facility Name &amp; ID Number Oakwood Estate

# 0033712

Report Period Beginning: 07/01/2003

Ending: 06/30/2004

**XX. GENERAL INFORMATION:**

- (1) Are nursing employees (RN,LPN,NA) represented by a union? No
- (2) Are there any dues to nursing home associations included on the cost report? Yes  
If YES, give association name and amount. Illinois Health Care Association - \$826
- (3) Did the nursing home make political contributions or payments to a political organization? No If YES, have these costs been properly adjusted out of the cost report? N/A
- (4) Does the bed capacity of the building differ from the number of beds licensed at the end of the fiscal year? No If YES, what is the capacity? \_\_\_\_\_
- (5) Have you properly capitalized all major repairs and equipment purchases? Yes  
What was the average life used for new equipment added during this period? 7 Years
- (6) Indicate the total amount of both disposable and non-disposable diaper expense and the location of this expense on Sch. V. \$ 792 Line 10
- (7) Have all costs reported on this form been determined using accounting procedures consistent with prior reports? Yes If NO, attach a complete explanation.
- (8) Are you presently operating under a sale and leaseback arrangement? No  
If YES, give effective date of lease. N/A
- (9) Are you presently operating under a sublease agreement? YES X NO
- (10) Was this home previously operated by a related party (as is defined in the instructions for Schedule VII)? YES \_\_\_\_\_ NO X If YES, please indicate name of the facility, IDPH license number of this related party and the date the present owners took over \_\_\_\_\_
- (11) Indicate the amount of the Provider Participation Fees paid and accrued to the Department of Public Aid during this cost report period. \$ 34,164  
This amount is to be recorded on line 42 of Schedule V
- (12) Are there any salary costs which have been allocated to more than one line on Schedule V for an individual employee? Yes If YES, attach an explanation of the allocation.
- (13) Have costs for all supplies and services which are of the type that can be billed to the Department of Public Aid, in addition to the daily rate, been properly classified in the Ancillary Section of Schedule V? Yes
- (14) Is a portion of the building used for any function other than long term care services for the patient census listed on page 2, Section B? No For example, is a portion of the building used for rental, a pharmacy, day care, etc.) If YES, attach a schedule which explains how all related costs were allocated to these functions
- (15) Indicate the cost of employee meals that has been reclassified to employee benefit on Schedule V. \$ 15,310 Has any meal income been offset against related costs? No Indicate the amount. \$ N/A
- (16) Travel and Transportation  
a. Are there costs included for out-of-state travel? Yes  
If YES, attach a complete explanation.  
b. Do you have a separate contract with the Department to provide medical transportation for residents? Yes If YES, please indicate the amount of income earned from such a program during this reporting period. \$ 4,087  
c. What percent of all travel expense relates to transportation of nurses and patients? 75%  
d. Have vehicle usage logs been maintained? Yes  
e. Are all vehicles stored at the nursing home during the night and all other times when not in use? Yes  
f. Has the cost for commuting or other personal use of autos been adjusted out of the cost report? N/A  
g. Does the facility transport residents to and from day training? No  
Indicate the amount of income earned from providing such transportation during this reporting period. \$ N/A
- (17) Has an audit been performed by an independent certified public accounting firm? Yes  
Firm Name: Heinold-Banwart, LTD. The instructions for the cost report require that a copy of this audit be included with the cost report. Has this copy been attached? Yes If no, please explain. Report - Consolidated basis only
- (18) Have all costs which do not relate to the provision of long term care been adjusted out of Schedule V? Yes
- (19) If total legal fees are in excess of \$2500, have legal invoices and a summary of services performed been attached to this cost report? N/A  
Attach invoices and a summary of services for all architect and appraisal fees.

**Oakwood Estate**  
**FYE 6/30/2003**  
**Subschedules**

**#0033712**

### **Schedule V - Costs per General Ledger**

Lines	Description	Amount
27	Dental costs	3,791
27	Donated Labor	215
27	Miscellaneous	(1)
	Other Expenses	<u>4,005</u>

Schedule V - Reclassifications	Amount
--------------------------------	--------

Lines	Description	Increase	Decrease
11	Donated labor	215	
27	Donated labor		215
38	Medically necessary transportation	4,087	
14	Medically necessary transportation		3,429
6	Medically necessary transportation		658
13	Nurse aid trainer wages	2,410	
1	Nurse aid trainer wages		8
6	Nurse aid trainer wages		12
10	Nurse aid trainer wages		1,314
10a	Nurse aid trainer wages		53
11	Nurse aid trainer wages		6
12	Nurse aid trainer wages		998
15	Nurse aid trainer wages		4
17	Nurse aid trainer wages		15
39	Dental costs	3,791	
27	Dental costs		3,791
		<u>10,503</u>	<u>10,503</u>

**Schedule V, Line 39 - Ancillary Service Centers**

Dental costs for 31 visits	\$ 3,791
----------------------------	----------

### **Schedule VI B - Non-paid workers**

Lines	Description	Amount
31	Donated Labor	\$ 215
Department	Time in Hours	Time in Dollars
Activities	39.00	\$215.00
Laundry	-	
Maintenance	-	
Office	-	
PT/OT	-	
Social Service Programs	-	
Totals	39.00	\$ 215

### Schedule VII - Compensation Received From Other Nursing Home

Stan Virkler - \$461 - reimbursement of travel expenses received from Apostolic Christian Timber Ridge & Linden Estate  
Keith Pflum - \$652 - reimbursement of travel expenses received from Apostolic Christian Timber Ridge & Linden Estate  
Warren Zahner - \$1122 - reimbursement of travel expenses received from Apostolic Christian Timber Ridge & Linden Estate

**Sch. XV - Balance Sheet, Line 22; Other Long-Term Assets**

Investment in Related Entities	-
--------------------------------	---

**Sch. XVII - Income Statement, Line 28; Other Revenue**

Developmental training	-
Sale of Asset	-
Employee Meals	-
	-

**Sch. XVII - Income Statement, Line 41 - Income Before Taxes**

Income before taxes per cost report	(38,969)
Income from related parties	692,515
Estimated excess for year, Form 990, p.1, line 18	653,546

**Schedule XIX, D - Employee Benefits and Payroll Taxes - FICA calculation**

Salaries, Sch V, Line 45, Col 1	371,673
Add Prior Year PTO Accrual at 06/30/03	21,948
Less Current Year PTO Accrual at 06/30/04	(23,910)

Cash basis salaries	369,711
FICA rate	7.650%
Calculated FICA	28,283
FICA per Sch XIX	28,282
Unknown variance	1

### **Sch. XX - General Information**

12. Nurse Aide Trainer Wages:

Administrator	15
Therapy / PT / OT	53
Activities Director	6
Day Program	4
Head Cook	8
Maintenance	12
Nursing	1,314
Soc. Serv. / QMRP	998
	<u>2,410</u>

14. A portion of office space is allocated to related entities based on number of beds.

## 16. Out of State Travel

## **Board of Directors**

Stan Virkler	65
Warren Zahner	159
	<hr/>
	224
	<hr/>



**Cell:** A5  
**Comment:** Done  
2004

**Cell:** F5  
**Comment:** Done  
2004

**Cell:** J5  
**Comment:** Done  
2004

**Cell:** F7  
**Comment:** Done  
2004

**Cell:** F18  
**Comment:** Done  
2004

**Cell:** F32  
**Comment:** Done  
2004

**Cell:** J34  
**Comment:** Done  
2004

**Cell:** A37  
**Comment:** Done  
2004

OAKWOOD ESTATE      #0033712

ATTACHMENT TO SCHEDULE VII A

Related Organizations:

Apostolic Christian Timber Ridge, Morton, IL      #0016220

Linden Estate, Morton, IL      #0039305

Board of Directors for Apostolic Christian Timber Ridge, Oakwood Estate, and Linden Estate:

John Knobloch, Chairman

Richard Steffen, Vice Chairman

Dan Schumacher, Secretary/ Treasurer

Jerry Christensen, Director

Ron Hodel, Director (term began 03/31/2004)

Jerry Kieser, Director

Keith Pflum, Director

Ed Sauder, Director (term ended 03/31/2004)

Stan Virkler, Director

Warren Zahner, Director

Note: The Board members are identical for all three organizations.

No members of the Board of Directors provided direct services to any of the nursing homes. No Board members have ownership in an entity that conducted business transactions with any of these nursing homes.

OAKWOOD ESTATE

#0033712

	Pioneer Park	PARC	Van- Pioneer Park	Cost per Trip	Cost per Day		Total Cost per Year	Less Depreciation	Reallocation Amounts	Sch. V Col. 7 Line #	Schedule for Reallocation
Trips per Day	2	2	1								
Miles per trip	40	40	40								
Gas/Depreciation Price per Mile	\$0.65	\$0.75	\$0.35								
Hours per trip	1 1/4	1 1/4	1 1/4								
Attendant Wages	\$7.75	\$7.75									
Driver Wages	\$12.00	\$12.00	\$10.00								
Gas & Depreciation	\$ 26.00	\$ 30.00	\$ 14.00	\$ 70.00	\$ 126.00	53.11%	36,006.76	(21,275.00)	14,732.00	14	Sch. VI Ln. 29
Depreciation					\$ -			21,275.00	21,275.00	Sch XI (F)	Sch. VI Ln. 29
Driver Wages	\$ 15.00	\$ 15.00	\$ 12.50	\$ 42.50	\$ 72.50	30.56%	20,718.18		20,718.00	6	Sch. VI Ln. 1
Attendant Wages	\$ 9.69	\$ 9.69	\$ -	\$ 19.38	\$ 38.76	16.34%	11,076.37		11,076.00	10	Sch. VI Ln. 29
Total	\$ 50.69	\$ 54.69	\$ 26.50	\$ 131.88	\$ 237.26		67,801.30		67,801.00		

## AIDE CLASSES

OAKWOOD ESTATE #0033712

From: 07/01/2003 to 06/30/2004

## CLASS DATE

CLASS DATE	TR						OE						LE						CILA					
	# of Students	CLASS			OJT		# of Students	CLASS		OJT		# of Students	CLASS		OJT		# of Students	CLASS			OJT			
		Hrs	Wages	HRS	Wages	HRS		Wages	HRS	Wages	Hrs		Wages	HRS	Wages	Hrs		Wages	HRS	Wages				
completed	38	26	520	\$ 4,420.00	1040	\$ 8,840.00	1	80	\$ 680.00	160	\$ 1,360.00	1	15	\$ 127.50	30	\$ 255.00	10	252	\$ 2,142.00	504	\$ 4,284.00			
still enrolled, not complete	30	23	539	\$ 4,581.50	1078	\$ 9,163.00	2	0	\$ -	0	\$ -	3	76	\$ 646.00	152	\$ 1,292.00	2	42	\$ 357.00	84	\$ 714.00			
dropouts	22	21	228	\$ 1,938.00	456	\$ 3,876.00	0	0	\$ -	0	\$ -	0	0	\$ -	0	\$ -	1	16	\$ 136.00	32	\$ 272.00			
			\$ -	0	\$ -			\$ -	0	\$ -			\$ -	0	\$ -			\$ -	0	\$ -				
			\$ -	0	\$ -			\$ -	0	\$ -			\$ -	0	\$ -			\$ -	0	\$ -				
			\$ -	0	\$ -			\$ -	0	\$ -			\$ -	0	\$ -			\$ -	0	\$ -				
Total		1768	70	1287	\$ 10,939.50	2574	\$ 21,879.00	3	80	\$ 680.00	160	\$ 1,360.00	4	91	\$ 773.50	182	\$ 1,547.00	13	310	\$ 2,635.00	620	\$ 5,270.00		

## TRAINER WAGES

	Classification	Hours	Hourly Rate	Wages	Hours/Class	# of Classes	WAGES				Hours			
							TR	OE	LE	CILA	TR	OE	LE	CILA
QMRP - Don Bowers	12q	36	\$ 16.05	\$ 577.80	6	6	420.60	26.14	29.74	101.31	26.21	1.63	1.85	6.31
Dietary Manager - Lori Brittain	1	12	\$ 15.03	\$ 180.36	2	6	131.29	8.16	9.28	31.62	8.74	0.54	0.62	2.10
ADON - Marcella Chapman	10	20	\$ 21.50	\$ 430.00	4	5	313.01	19.46	22.13	75.40	14.56	0.90	1.03	3.51
DON - Maurine Collett	10	15	\$ 29.83	\$ 447.45	3	5	325.72	20.25	23.03	78.46	10.92	0.68	0.77	2.63
QMRP - Theresa Duhs	12q	20	\$ 16.26	\$ 325.20	4	5	236.73	14.71	16.74	57.02	14.56	0.90	1.03	3.51
RN Instructor - Inge Flinn	10	1560	\$ 18.00	\$ 28,080.00			20,440.59	1,270.59	1,445.29	4,923.53	1,135.59	70.59	80.29	273.53
Maintenance - Gary Folkerts	6	12	\$ 22.23	\$ 266.76	2	6	194.19	12.07	13.73	46.77	8.74	0.54	0.62	2.10
Activities - Mary Beth Garza	11	1	\$ 12.41	\$ 12.41	1	1	9.03	0.56	0.64	2.18	0.73	0.05	0.05	0.18
Aide - Thad Gehret	10a	5	\$ 10.98	\$ 54.90	5	1	39.96	2.48	2.83	9.63	3.64	0.23	0.26	0.88
RSD - Jenny Grow	12r	2	\$ 15.27	\$ 30.54	1	2	22.23	1.38	1.57	5.35	1.46	0.09	0.10	0.35
Day Program - Vickie Hale	15	4	\$ 17.39	\$ 69.56	1	4	50.64	3.15	3.58	12.20	2.91	0.18	0.21	0.70
Aide - Crystal Myers Johnson	10a	6	\$ 9.42	\$ 56.52	3	2	41.14	2.56	2.91	9.91	4.37	0.27	0.31	1.05
Aide - Shelly McLaughlin	10a	4	\$ 10.55	\$ 42.20	2	2	30.72	1.91	2.17	7.40	2.91	0.18	0.21	0.70
Aide - Shelly McLaughlin	10a	10	\$ 10.55	\$ 105.50	5	2	76.80	4.77	5.43	18.50	7.28	0.45	0.51	1.75
OT/PT - Kami Miller	10ot	20	\$ 16.71	\$ 334.20	4	5	243.28	15.12	17.20	58.60	14.56	0.90	1.03	3.51
RSD - Evie Mogler	12r	2	\$ 19.45	\$ 38.90	1	2	28.32	1.76	2.00	6.82	1.46	0.09	0.10	0.35
RSD - Randy Mogler	12r	40	\$ 22.22	\$ 888.80	8	5	646.99	40.22	45.75	155.84	29.12	1.81	2.06	7.01
RSD - Rob Mooney	12r	2	\$ 15.35	\$ 30.70	1	2	22.35	1.39	1.58	5.38	1.46	0.09	0.10	0.35
Activity Director - Kevin Pilger	11	6	\$ 18.28	\$ 109.68	1	6	79.84	4.96	5.65	19.23	4.37	0.27	0.31	1.05
DON - Anna Liza Raboza	10	3	\$ 29.90	\$ 89.70	3	1	65.30	4.06	4.62	15.73	2.18	0.14	0.15	0.53
Speech - Alisa Robb	10s	24	\$ 14.70	\$ 352.80	4	6	256.82	15.96	18.16	61.86	17.47	1.09	1.24	4.21
Speech - Alisa Robb	10s	15	\$ 14.70	\$ 220.50	3	5	160.51	9.98	11.35	38.66	10.92	0.68	0.77	2.63
Administrator - Helen Schuon	17	15	\$ 22.74	\$ 341.10	3	5	248.30	15.43	17.56	59.81	10.92	0.68	0.77	2.63
Day Program - Vikki Steele	15	1	\$ 10.23	\$ 10.23	1	1	7.45	0.46	0.53	1.79	0.73	0.05	0.05	0.18
OJT Instructor - Lynn Wuthrich	12ojt	1560	\$ 12.92	\$ 20,155.20			14,671.80	912.00	1,037.40	3,534.00	1,135.59	70.59	80.29	273.53
							-	-	-	-	-	-	-	-
							38,763.60	2,409.55	2,740.86	9,337.00	2,471.36	153.62	174.74	595.28

Total trainer wages

3395

\$ 53,251.01

	TR	OE	LE	CILA
<b>Drop-Outs</b>				
Number from this Facility	21	0	0	1
Clinical Wages	\$ 3,876.00	\$ -	\$ -	\$ 272.00
Classroom Wages	\$ 1,938.00	\$ -	\$ -	\$ 136.00
In-House Trainer Wages	\$ 2,289.00	\$ -	\$ -	\$ 161.00
<b>Completed</b>				
Number from this Facility	49	3	4	12
Clinical Wages	\$ 9,002.00	\$ 680.00	\$ 774.00	\$ 2,499.00
Classroom Wages	\$ 18,003.00	\$ 160.00	\$ 1,547.00	\$ 4,998.00
In-House Trainer Wages	\$ 21,264.00	\$ 459.00	\$ 1,827.00	\$ 5,903.00

## Schedule V

	Line	TR	OE	LE	CILA
		Change	Change	Change	Change
Dietary	1	(131.00)	(8.00)	(9.00)	(32.00)
Maintenance	6	(194.00)	(12.00)	(14.00)	(47.00)
Nursing	10	(21,145.00)	(1,314.00)	(1,495.00)	(5,093.00)
Therapy	10a	(189.00)	(12.00)	(13.00)	(45.00)
OT/PT	10ot	(243.00)	(15.00)	(17.00)	(59.00)
Activities	11	(89.00)	(6.00)	(6.00)	(21.00)
RSD	12r	(720.00)	(45.00)	(51.00)	(173.00)
QMRP's	12q	(657.00)	(41.00)	(46.00)	(158.00)
Training Wage	13	38,764.00	2,410.00	2,741.00	9,337.00
Day Program	15	(58.00)	(4.00)	(4.00)	(14.00)
Administrator	17	(248.00)	(15.00)	(18.00)	(60.00)
OJT	12ojt	(14,672.00)	(912.00)	(1,037.00)	(3,534.00)
Speech	10s	(417.00)	(26.00)	(30.00)	(101.00)
Adjustment	10	(1.00)	-	(1.00)	-
		-	-	-	-

# Oakwood Estate -- 0033712

	Salary/Wage	Supplies	Other	Total	Reclass- ification	Total	Cost / Day Resident Days 5,652	Adjust- ments	Adjusted Total	Cost / Day Resident Days 5,652	% of Total Costs	% of Daily Rate	Staff Hours/ Day
<b>A. General Services</b>													
1 Dietary	39,609	1,946	1,329	42,884	(12)	42,872	\$7.59	-	42,872	\$7.59	6.7%	7.3%	3.90
2 Food Purchase	-	29,192	-	29,192	-	29,192	\$5.16	-	29,192	\$5.16	4.6%	5.0%	
3 Housekeeping	-	1,617	-	1,617	-	1,617	\$0.29	-	1,617	\$0.29	0.3%	0.3%	1.30
4 Laundry	-	1,047	-	1,047	-	1,047	\$0.19	-	1,047	\$0.19	0.2%	0.2%	1.84
5 Heat and Other Utilities	-	-	16,525	16,525	-	16,525	\$2.92	-	16,525	\$2.92	2.6%	2.8%	
6 Maintenance	14,316	1,601	3,118	19,035	(670)	18,365	\$3.25	(658)	17,707	\$3.13	2.8%	3.0%	0.87
7 Other (specify):*	-	-	-	-	-	-	\$0.00	-	-	\$0.00	0.0%	0.0%	
<b>8 TOTAL General Services</b>	<b>53,925</b>	<b>35,403</b>	<b>20,972</b>	<b>110,300</b>	<b>(682)</b>	<b>109,618</b>	<b>\$19.39</b>	<b>(658)</b>	<b>108,960</b>	<b>\$19.28</b>	<b>17.1%</b>	<b>18.6%</b>	<b>7.92</b>
<b>B. Health Care and Programs</b>													
9 Medical Director	-	-	-	-	-	-	\$0.00	-	-	\$0.00	0.0%	0.0%	
10 Nursing and Medical Records	21,159	5,581	732	27,472	(1,314)	26,158	\$4.63	-	26,158	\$4.63	4.1%	4.5%	6.92
10a Therapy	211,834	-	1,574	213,408	(53)	213,355	\$37.75	-	213,355	\$37.75	33.4%	36.4%	21.76
11 Activities	-	1,386	-	1,386	209	1,595	\$0.28	-	1,595	\$0.28	0.2%	0.3%	3.79
12 Social Services	41,249	194	2,788	44,231	(998)	43,233	\$7.65	-	43,233	\$7.65	6.8%	7.4%	2.02
13 Nurse Aide Training	-	68	-	68	2,410	2,478	\$0.44	-	2,478	\$0.44	0.4%	0.4%	0.32
14 Program Transportation	-	3,429	-	3,429	(3,429)	-	\$0.00	-	-	\$0.00	0.0%	0.0%	
15 Other (specify):*	-	10	-	10	-	10	\$0.00	-	10	\$0.00	0.0%	0.0%	
<b>16 TOTAL Health Care and Programs</b>	<b>274,242</b>	<b>10,668</b>	<b>5,094</b>	<b>290,004</b>	<b>(3,175)</b>	<b>286,829</b>	<b>\$50.75</b>	<b>-</b>	<b>286,829</b>	<b>\$50.75</b>	<b>44.9%</b>	<b>49.0%</b>	<b>34.81</b>
<b>C. General Administration</b>													
17 Administrative	14,275	-	-	14,275	(15)	14,260	\$2.52	-	14,260	\$2.52	2.2%	2.4%	0.30
18 Directors Fees	-	-	-	-	-	-	\$0.00	-	-	\$0.00	0.0%	0.0%	
19 Professional Services	-	-	3,115	3,115	-	3,115	\$0.55	-	3,115	\$0.55	0.5%	0.5%	
20 Dues, Fees, Subscriptions & Promotions	-	-	2,549	2,549	-	2,549	\$0.45	(124)	2,425	\$0.43	0.4%	0.4%	
21 Clerical & General Office Expenses	29,231	2,964	-	32,195	-	32,195	\$5.70	-	32,195	\$5.70	5.0%	5.5%	0.78
22 Employee Benefits & Payroll Taxes	-	-	121,548	121,548	-	121,548	\$21.51	-	121,548	\$21.51	19.0%	20.7%	
23 Inservice Training & Education	-	-	438	438	-	438	\$0.08	-	438	\$0.08	0.1%	0.1%	
24 Travel and Seminar	-	-	317	317	-	317	\$0.06	(224)	93	\$0.02	0.0%	0.0%	
25 Other Admin. Staff Transportation	-	-	230	230	-	230	\$0.04	-	230	\$0.04	0.0%	0.0%	
26 Insurance-Prop.Liab.Malpractice	-	-	7,080	7,080	-	7,080	\$1.25	-	7,080	\$1.25	1.1%	1.2%	
27 Other (specify):*	-	-	4,005	4,005	(4,006)	(1)	(\$0.00)	-	(1)	(\$0.00)	0.0%	0.0%	
<b>28 TOTAL General Administration</b>	<b>43,506</b>	<b>2,964</b>	<b>139,282</b>	<b>185,752</b>	<b>(4,021)</b>	<b>181,731</b>	<b>\$32.15</b>	<b>(348)</b>	<b>181,383</b>	<b>\$32.09</b>	<b>28.4%</b>	<b>31.0%</b>	<b>1.08</b>
<b>TOTAL Operating Expense</b>	<b>371,673</b>	<b>49,035</b>	<b>165,348</b>	<b>586,056</b>	<b>(7,878)</b>	<b>578,178</b>	<b>\$102.30</b>	<b>(1,006)</b>	<b>577,172</b>	<b>\$102.12</b>	<b>90.3%</b>	<b>98.5%</b>	<b>43.80</b>
<b>D. Ownership</b>													
30 Depreciation	-	-	21,286	21,286	-	21,286	\$3.77	-	21,286	\$3.77	3.3%	3.6%	
31 Amortization of Pre-Op. & Org.	-	-	-	-	-	-	\$0.00	-	-	\$0.00	0.0%	0.0%	
32 Interest	-	-	-	-	-	-	\$0.00	-	-	\$0.00	0.0%	0.0%	
33 Real Estate Taxes	-	-	-	-	-	-	\$0.00	-	-	\$0.00	0.0%	0.0%	
34 Rent-Facility & Grounds	-	-	2,520	2,520	-	2,520	\$0.45	-	2,520	\$0.45	0.4%	0.4%	
35 Rent-Equipment & Vehicles	-	-	-	-	-	-	\$0.00	-	-	\$0.00	0.0%	0.0%	
36 Other (specify):*	-	-	-	-	-	-	\$0.00	-	-	\$0.00	0.0%	0.0%	
<b>37 TOTAL Ownership</b>	<b>-</b>	<b>-</b>	<b>23,806</b>	<b>23,806</b>	<b>-</b>	<b>23,806</b>	<b>\$4.21</b>	<b>-</b>	<b>23,806</b>	<b>\$4.21</b>	<b>3.7%</b>	<b>4.1%</b>	<b>-</b>
<b>E. Special Cost Centers</b>													
38 Medically Necessary Transportation	-	-	-	-	4,087	4,087	\$0.72	(4,087)	-	\$0.00	0.0%	0.0%	
39 Ancillary Service Centers	-	-	-	-	3,791	3,791	\$0.67	-	3,791	\$0.67	0.6%	0.6%	
40 Barber and Beauty Shops	-	-	-	-	-	-	\$0.00	-	-	\$0.00	0.0%	0.0%	
41 Coffee and Gift Shops	-	-	-	-	-	-	\$0.00	-	-	\$0.00	0.0%	0.0%	
42 Provider Participation Fee	-	-	34,164	34,164	-	34,164	\$6.04	-	34,164	\$6.04	5.3%	5.8%	
43 Other (specify):*	-	-	-	-	-	-	\$0.00	-	-	\$0.00	0.0%	0.0%	
<b>44 TOTAL Special Cost Centers</b>	<b>-</b>	<b>-</b>	<b>34,164</b>	<b>34,164</b>	<b>7,878</b>	<b>42,042</b>	<b>\$7.44</b>	<b>(4,087)</b>	<b>37,955</b>	<b>\$6.72</b>	<b>5.9%</b>	<b>6.5%</b>	<b>-</b>
<b>45 GRAND TOTAL</b>	<b>371,673</b>	<b>49,035</b>	<b>223,318</b>	<b>644,026</b>	<b>-</b>	<b>644,026</b>	<b>\$113.95</b>	<b>(5,093)</b>	<b>638,933</b>	<b>\$113.05</b>	<b>100.0%</b>	<b>109.0%</b>	<b>43.80</b>
<b>Current Reimbursement Rate</b>							<b>\$103.67</b>			<b>\$103.67</b>	<b>91.7%</b>	<b>100.0%</b>	

Gain/(Loss) Per Resident / Day

(10.28)

(9.38)

-8.3%

-9.0%

% of Costs Per Area

76.58%

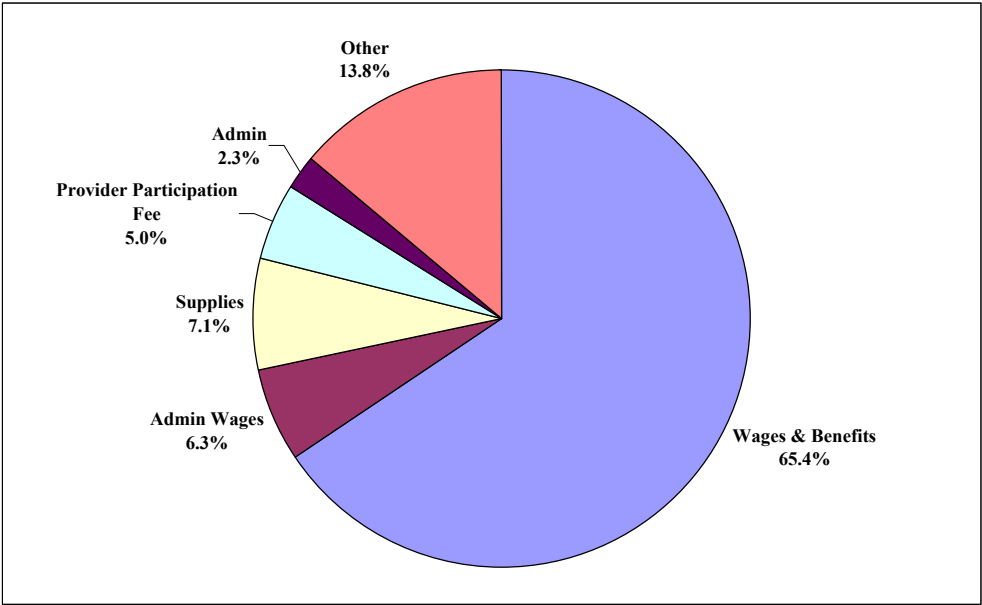
7.61%

15.80%

100.00%

-9.9%

-9.0%



Ending Balance	Rounded Balance	Facility -Report - Col - Row	
Oakwood Estate			
	1	2	3
	1	39,506.00	1,946.00 973.00
	2	-	29,192.00 -
	3	-	1,617.00 -
	4	-	1,047.00 -
	5	-	- 16,525.00
	6	14,022.00	1,601.00 3,118.00
	7	-	- -
	8	-	- -
	9	-	- -
	10	20,693.00	5,581.00 732.00
10a	213,454.00	-	1,574.00
	11	-	1,386.00 -
	12	41,027.00	194.00 2,788.00
	13	-	68.00 -
	14	-	3,429.00 -
	15	-	10.00 -
	16	-	- -
	17	15,230.00	- -
	18	-	- -
	19	-	- 3,115.00
	20	-	- 2,549.00
	21	30,123.00	2,964.00 -
	22	-	- 121,548.00
	23	-	- 438.00
	24	-	- 317.00
	25	-	- 230.00
	26	-	- 7,080.00
	27	-	- 4,005.00
	28	-	- -
	29	-	- -
	30	-	- 21,286.00
	31	-	- -
	32	-	- -
	33	-	- -
	34	-	- 2,520.00
	35	-	- -
	36	-	- -
	37	-	- -
	38	-	- -
	39	-	- -

Ending Balance	Rounded Balance	Facility -Report - Col - Row	
40	-	-	-
41	-	-	-
42	-	-	34,164.00
43	-	-	-
	374,055.00	49,035.00	222,962.00
	2,382		374,055.00
			49,035.00
			222,962.00
		2,026	646,052.00
			\$0.00